

OCEANIA TABLE TENNIS FEDERATION

Minutes of Special Meeting
held at Shanghai Olympic Hotel
Wednesday 4th May 2005

Present: Neil Harwood (President), Patrick Gillmann (Deputy President & NCL), Phil Males (Executive Director), David Jackson (ITTF Board Member & MC), Graeme Ireland (ITTF Board Member & MC), Ron Garrett (NZL & MC), Steven Lim (CNM), Gerald Huioutu, (Tahiti), Maria-Theres Tavaearii (Tahiti), Steve Dainton (Development Officer), Glenn Tepper (ITTF DM).

Apologies: Anthony HO (FIJ)

Meeting Opened at 9.02am.

President Neil Harwood welcomed all present.

Minutes of Previous Meeting – Qatar (3rd March 2004):

Resolved that these minutes be accepted.

It was mentioned that as we had so many proxies at the 2005 ITTF AGM, was due to the fact that we started to lobby members after the Qatar meeting through the Whangarei Championships to now.

It was resolved that we continue to do this taking into account that we must have a country letterhead and the Presidents signature.

Presidents Report:

Neil Harwood gave a brief verbal report.

Oceania was well represented at the Olympic Games in Athens with himself as Technical Delegate, Patrick Gillmann as a Jury Member, Steven Lee (AUS) as Deputy Referee and 2 umpires from Australia.

He thanked everyone for their assistance and support over the period.

Structure:

As Neil Harwood was elected as the new ITTF Executive Vice-President Finance, ITTF regulations state that he cannot hold 2 positions. Accordingly he has to relinquish his CVP position. Neil said he would also step down as OTTF President and take an advisory position on the Management Committee. Our constitution states that the OTTF President and ITTF Vice-President are aligned.

It was resolved that the following be confirmed:-

- 1) Patrick Gillmann (NCL) becomes OTTF Acting President
- 2) Patrick Gillmann (NCL) becomes ITTF Vice-President Oceania and had been nominated and accepted to the ITTF AGM.
- 3) Anthony Ho (FIJ) becomes ITTF BOD member to replace Patrick Gillmann.
- 4) Neil Harwood be invited to be a consultant/advisor to the MC.

All agreed

Patrick Gillmann congratulated Neil on his election and thanked him for his help.

David Jackson said that as elevation to a higher level above CVP/OTTF President had not been provided for in the constitution we need to think about it for the future.

Incorporation: Phil Males advised that OTTF was incorporated in New South Wales Australia with himself as Public Officer.

It was asked that if further information be obtained to see if all member countries are covered and officials indemnified. Also should the bank account be in another country, what is the implication there.

Executive Director to obtain information from relevant authority & distribute.

Finance: Financial Report for year ended 31/12/2004 was discussed.

Phil Males tabled Audit Report.

Phil Males was asked if he was confident that report was correct. He advised that he was sure the Balance Sheet was accurate with accruals up to the end of 2004.

It was suggested that a separate Finance Director be appointed but that person must come from the Management Committee. It was decided that Graeme Ireland will assist Executive Director with finance for 2005 and that David Jackson, Graeme Ireland and Patrick Gillmann to look at the constitution to amend requirements for the Finance Director position.

It was suggested that reports be distributed to the MC + selected countries 4 times a year. Phil Males said he was investigating a secure page for the website which could be used to distribute documents to MC members.

Patrick Gillmann suggested more notes on the Finance report especially in regard to rate conversions from USD\$.

The draft budget as distributed to be revisited after discussion with ITTF in regard to administration for the Development Program.

It was decided that the Finance Committee be the whole Management Committee.

Executive Director Payment:

Executive Director to prepare job description.

No decision made.

At this point Phil Males left the meeting as he had to attend a meeting of the ITTF Rules Committee which was his main purpose for being in Shanghai.

Graeme Ireland became the minute taker.

Directives for Hosting ITTF events:

Steve Dainton said that we have no framework for ITTF events

Graeme Ireland, David Jackson & Patrick Gillmann to look at issues.

OTTF to suggest to TTA that the WJC event and Oceania Championships be back to back events in the same city.

Discussion re Calendar group to include Oceania Championships, SPG Games, WJC events, World Cadet Challenge.

Ron Garrett to chair calendar group. Members are Ron Garrett, Steve Dainton & Graeme Ireland. Use the Steve Dainton website.

Strong suggestion that a member of OTTF Management Committee should be at every International event in Oceania.

Tahiti interested in running Oceania Championships and WJC event for 2008

Cook Islands interested in 2007 for a World Junior Circuit event plus qualifying for World Junior Championships and World Cadet Challenge. (Steve's proposition)

New Zealand interested to have World Junior Championships in December 2008.

Development Officer:

Steve Dainton distributed report which covers 1st Quarter which was quiet.

Second quarter to be packed.

Steve Dainton working 50/50 for ITTF/OTTF. No decision for 2006. OTTF can find a new Development Officer then ITTF can use Steve Dainton more effectively.

Steve Dainton to take more of a management role. Will use external coaches.

Leave to Steve Dainton and Glenn Tepper to sort out with Patrick Gillmann.

Discussion regarding umpire/referee/competition manager training. Not covered by development but needs a solution because OTTF doesn't have funds.

PG will ask this question at the next EC+

Steve Dainton suggested purchase of good movie camera for development program and presentation to ONOC. Fund from Development – Meeting in Favour.

Equipment assistance to Niue:

Wait until next DO visit to ascertain requirements.

Oceania National Olympic Committee:

Steve Dainton attended the General Meeting in Brisbane and reported it was good meeting. Table Tennis definitely in SPG in Samoa in 2007.

Tahiti not competing at Palau in any sport in the Mini SP Games.

Oceania Sports Federation (OSFO):

New group in Oceania just formed to improve relations between ONOC and Sports Federations. Membership is USD\$200-00pa. Agreed to membership.

Website by Sporting Pulse is being used by a number of sports.

At this point (11.30am) Neil Harwood left the meeting and handed over to Patrick Gillmann

Phil Males returned to the meeting at 11.45am to temporarily to answer some questions then left again.

Oceania Championships:

Phil Males as new TTA Board Members is responsible for events.

Expression of Interest forms have been sent to all states in Australia requesting response by June 10th. So far there is one expression of interest for WJC event, none yet for Oceania Championships. Preference is for events to run one after the other in the same venue and with the same host. With the Training Camp of 2/3 days, WJC event Thursday to Sunday, Oceania Championships Monday to Friday/Saturday.

David Jackson suggested that although we need to have the Championships starting on Monday, I think that the WJC event preceding this should finish on Saturday to give everyone a breather on the Sunday when there could be (hopefully) many arrivals and departures. So it would need to be Wednesday to Saturday rather than Thurs to Sun.

Trophies & Shields:

Two still missing from New Caledonia Championships

Four new individual shields will be needed. Plaque with historical records on back. Shields to start in 2004. Approximately NZD\$100-00 each.

Unsure of status of team shields as Phil Males temporarily left the meeting. On his return PM confirmed that he had both shields but they were full.

Executive Director to approach Qantas to see if they will sponsor new shields. Maybe possibility of other sponsorship as well. If Qantas do not sponsor then we get another.

Currently South Pacific Cup has no trophies. Patrick Gillmann offered to sponsor a trophy for that event and Steven Lim from CNMI offered to sponsor the Men's trophy.

Patrick Gillmann to organise both trophies in a south pacific style and Steve Lim will advise how they want if styled.

Committees:

Those suggested at Whangarei subsequently confirmed. New Zealand to re-nominate a person for the coaching as James Morris not now available.

It was suggested that we have an Oceania Women's Working Group. Names suggested so they will be asked.

Umpire/Referee Committee

Fran Keyhoe to be Chairperson with selected members.

Patrick Gillmann asked that as President could he continue on the ITTF Junior Commission. Advised no problem as far as we were concerned.

PG advised the assembly that he had not been informed that the Junior Commission had met in Kobe and neither about the propositions submitted to the BOD. He will challenge Tony Yue and the junior commission about this matter

Averil Roberts to be asked to continue on ITTF Veterans Working Group

Karen Li nominated to the ITTF Athletes Commission.

Graeme Ireland re-elected as a full member on the Technical Committee

Lindsay Drummond elected as corresponding member on the URC

Ron Keyhoe re-elected as a full member on the Equipment Committee

Phil Males re-elected as a full member on the Rules Committee

ITTF Women's Working Group position open.

Kerry Tepper to be approached again in July as it is understood that her circumstances may have changed in regard to availability.

General Business:

No other business

Patrick Gillmann gave a summary of the strategies for the future and thanked everyone for their attendance.

Meeting Closed at 1.12pm