



ITTF-Oceania

Executive Director

- Contracted full time position, with extensions based on performance review
- 40 hours per week
- Competitive Salary
- The position will be home-based, with extensive international travel required, and applicants should be willing to work as required rather than regular office hours

ITTF-Oceania is the governing body for the sport of Table Tennis within the Oceania region, and is a continental federation affiliated to the International Table Tennis Federation. ITTF-Oceania has 24 Member Associations, and is the sport with the largest membership within the Oceania region.

The Executive Director is an updated position following the approval of the 2017-2020 ITTF-Oceania Strategic Plan.

The successful applicant will be responsible to the ITTF-Oceania Management Committee, through the ITTF-Oceania President.

We are looking for a self-motivated person with specialised skills as indicated in the job description, as well as being skilled in administration and operations management. The applicant should have strong leadership skills, and an ability to work as part of a team, as well as independently. Strong communication and interpersonal skills are essential, as is the ability to converse with a broad cross section of people and cultures. A strong table tennis background in the specific areas is an advantage but not essential.

Successful applicants must have:

- strong communication and interpersonal skills
- strong organisational skills and attention to detail

A tertiary education in either Business and/or Sports Management is essential.

All applications should be received by email to ITTF-Oceania President James Morris – james.r.morris@xtra.co.nz

As there is no application deadline, suitable candidates will be interviewed in a timely manner upon receipt of their application.