



## ITTF-Oceania Management Committee Meeting Minutes

**Date:** Wednesday 11<sup>th</sup> of December 2019

**Location:** Skype ITTF-Oceania MC Group Chat

**Time:** 13:30 Zhengzhou Time

15:30 Australian Eastern Standard Time & PNG Time

16:00 Australian Central Time

16.30 Australian Eastern Daylight Time & New Caledonia Time

17.30 Kiribati, Nauru & Tuvalu Time

18:30 Fiji & New Zealand Daylight Saving Time

19.30 Cook Islands & Tahiti Time on Tuesday 10<sup>th</sup> of December

### 1. Meeting Open & Welcome by Chairman

Mr. Ho opened the meeting at 15:35 Australian Eastern Standard Time and welcomed all ITTF-Oceania MC members to the last meeting in 2019. Mr Ho thanked all ITTF-Oceania MC Members for their hard work in 2019.

### 2. Roll Call

#### 2.1. In attendance

- Anthony Ho (President), Tearoa Iorangi, Graeme Ireland, Paul Kyle, Xuan (Carolyn) Li (Treasurer), Sarah Sandley, Scott Houston, George Shao & Alan Resture. Therefore, a quorum was achieved with 9 out of 13 MC members.

#### 2.2. Also, in Attendance

- Ryan Wiegand (Secretary) & Barry Griffiths (General Manager).

#### 2.3. Apologies

- Tearo Le Caill & Cathy Gauthier

#### 2.4. Absent

- Choy Freddy & Reagan Moses

### 3. Minutes & Actions

#### 3.1. Minutes of Previous Meeting – 9<sup>th</sup> October MC Meeting

- Mr Kyle commented that he disagrees with point 5.4 and stated that there were other discussions made other than affordability on this topic.
- Mr Kyle stated that he would like it included in these minutes that the reason for the president's honorarium was for the extra time Mr Ho had been working on ITTF-Oceania matters and not because of the precedent set by the ITTF and other continental presidents receiving this kind of payment.
- Mr Kyle also asked that his opinion be recorded that the president's honorarium was budgeted and approved.



- Minutes from 9/10/2019 were moved by Miss Sandley and seconded by Mr Shao.

*Resolution #1:*

9th October 2019 ITTF-Oceania MC Meeting:

The ITTF-Oceania MC Members approved the 9<sup>th</sup> October 2019 ITTF-Oceania MC Meeting minutes.

### **3.2. Schedule of Actions from Previous Meeting**

- The ITTF-Oceania MC Meeting went through the previous schedule of actions still outstanding that were covered in the below points.

### **3.3. Conflict of Interest Register**

- No additions or amendments.

## **4. Finance**

### **4.1. 2020 ITTF-Oceania Budget**

- Mr. Ho gave a background to where the 2020 ITTF-Oceania budget has evolved from.
- It was advised to the ITTF-Oceania MC that currently the budget is looking like a \$162,000 loss.
- Mr. Houston had to leave the meeting due to other work commitments. The quorum dropped down to eight.
- Mr. Kyle had to leave the meeting due to personal circumstances. The quorum dropped down to seven.
- There was discussion on how further cuts can be made and how the marketing agreement works. ITTF-Oceania are not required to spend all of this money under the agreement.
- Mr. Ho offered to reduce his travel expenses significantly by attending only the AGM in 2020 to assist with a reduction in overall costs.

*Resolution #2:*

2020 ITTF-Oceania Budget:

The ITTF-Oceania MC Members unanimously moved that the staff and finance committee continue to work on the 2020 ITTF-Oceania budget by trimming expenses and finding further income if possible to get close to breaking even in 2020. An ITTF-Oceania MC meeting will be called in January 2020 to pass the 2020 ITTF-Oceania Budget.



#### 4.2. President's Honorarium

- Mr. Ho left the meeting at 17:00 and Ms. Sandley was made chairperson for this topic of the meeting. The ITTF-Oceania MC went in committee. As Mr. Ho is not allowed to vote on this matter due to a conflict of interest a quorum was not reached in this part of the meeting.
- Mr. Ho was invited back into the meeting at 17:08.
- The ITTF-Oceania MC Members in attendance acknowledged and respected all the additional work Mr. Ho has done in 2019 as well as the historical knowledge passed on over the previous 12 months. In principle there is no objection from the ITTF-Oceania MC in attendance that Mr. Ho should receive a President Honorarium however due to the current budget forecast in 2020, it was decided this is not affordable or appropriate at the present time. This is subject to a quorum being reached outside of this meeting via email correspondence.
- Mr. Ho stated that if a President's Honorarium was not given in 2020 due to affordability then is the ITTF-Oceania MC considering using reserve funds to cover the current loss in the budget for other items? Mr. Ho would like it discussed moving forward a reduction to the amount of time he needs to be involved with ITTF-Oceania matters as well.
- There was no discussion while in committee in regard to these matters. Mr. Ho suggested that moving forward that a lot of the current and future work he is doing will need to move into certain committee areas. The ITTF-Oceania MC agreed and are supportive of his comments.

#### *Resolution #3:*

##### President's Honorarium:

Mr Wiegand to send an email correspondence to all ITTF-Oceania MC Members excluding Mr Ho asking for a quorum to pass this resolution:

1. Should Mr Ho receive a President Honorarium for October – December 2019? YES, I APPROVE / NO, I DON'T APPROVE

Mr Wiegand to send an email correspondence to ITTF-Oceania MC Members not in attendance at the meeting excluding Mr Ho asking for a quorum to pass this resolution:

2. In principle, does the MC agree or disagree that an honorarium should be paid to the President based on the additional work the President is required to perform as part of his role? YES, I APPROVE/NO, I DON'T APPROVE



3. Is the honorarium for the President affordable at this time? Considering the budget deficit forecast is currently at \$161,685 AUD for 2020. YES, I APPROVE/NO, I DON'T APPROVE

#### **4.3. Financial Report until 30<sup>th</sup> November 2019**

- Mr. Griffiths went through the financial report in summary.
- As Mr. Houston had already left the meeting he passed on some notes via the Secretary in regard to consolidating the various bank accounts so there are only one or two accounts as well as dealing with the bad debts before the financial year finishes and write of insignificant aged receivables. The ITTF-Oceania MC agreed for the Finance Committee to action this.
- The financial report up until the 30<sup>th</sup> November 2019 was moved by Mr. Ireland and seconded by Mr. Shao.

#### *Resolution #4:*

November 2019 Financial Report Update:

The ITTF-Oceania Management Committee Members unanimously ratified the November 2019 Financial Report.

#### **4.4. Projected finances until the end of 2019**

- Not discussed.

### **5. 2020 Australian Open**

#### **5.1. Current Financial Prediction**

- Mr. Griffiths gave an update on the current financial prediction being a loss of \$34,000 currently due to the increase of prize money from 2019 to 2020. This has been a significant improvement since the last ITTF-Oceania MC Meeting.



## 5.2. Sponsors

- Mr. Griffiths advised that he is working with the ITTF in finalising some new potential sponsors for the 2020 ITTF World Tour Platinum Australian Open which will turn the predicted budget loss into a profit.

### *Resolution #5:*

#### 2020 Australian Open:

As there was a quorum in this part of the meeting of seven ITTF-Oceania MC Members, the ITTF-Oceania MC Members unanimously agreed to run the 2020 ITTF World Tour Platinum Australian Open.

## 6. Governance

### 6.1. Update from Governance Committee

- Moved to the next meeting in January 2020.

## 7. Events

### 7.1. ITTF-Oceania Championships Event Regulations

- Mr Ireland advised to the ITTF-Oceania MC that he is working on the ITTF-Oceania Championships regulations, so they are in line with other ITTF-Oceania event regulations passed recently.

## 8. General Manager Report

### 8.1. General Managers Report

- Mr Griffiths Manager report was circulated before the meeting.
- The ITTF-Oceania MC greatly appreciates the work being done by Mr Griffiths, Mr Wiegand & Miss MacAskill in difficult and trying circumstances.

## 9. Employment Committee

### 9.1. HPDM, HPO, DO & Marketing role employment situation

- Mr. Ho asked for this to be dealt with before point 6.
- Mr. Griffiths advised that a Development Officer role is being advertised currently. Applications have been extended until the 15<sup>th</sup> December 2019. The HR committee with the ITTF will make a decision early January 2020.
- Mr. Griffiths advised that an intern is interested in working for ITTF-Oceania in a communication and marketing role.
- It was advised that there is not a lot of money available for a High-Performance Officer so this work will be contracted out to Loops Table Tennis Club in Melbourne, Australia.



**10. Other Business**

- No other business.

**12. Date of Next Meeting:**

Wednesday 15<sup>th</sup> January 2020

**13. Meeting Closed**

17:41 Australian Eastern Standard Time

Approved:

*A. Ho*  
20/01/2020