



ITTF-Oceania Management Committee Meeting Minutes

Date: Wednesday 15th of January 2020

Location: Skype ITTF-Oceania MC Group Chat

Time: 13:30 Australian Eastern Standard Time & PNG Time

14:00 Australian Central Daylight Time

14.30 Australian Eastern Daylight Time & New Caledonia Time

15.30 Fiji, Kiribati, Nauru & Tuvalu Time

16:30 New Zealand Daylight Saving Time

17.30 Cook Islands & Tahiti Time on Tuesday 10th of December

1. Meeting Open & Welcome by Chairman

Mr. Ho opened the meeting at 13:42 Australian Eastern Standard Time and welcomed all ITTF-Oceania MC members to the first meeting in 2020.

2. Roll Call

2.1. In attendance

- Anthony Ho (President), Tearoa Iorangi, Graeme Ireland, Paul Kyle, Xuan (Carolyn) Li (Treasurer), Sarah Sandley, Tearo Le Caill, Scott Houston, & George Shao. Therefore, a quorum was achieved with 9 out of 13 MC members.

2.2. Also, in Attendance

- Ryan Wiegand (Secretary) & Barry Griffiths (General Manager).

2.3. Apologies

- Alan Resture & Cathy Gauthier

2.4. Absent

- Choy Freddy & Reagan Moses

3. Minutes & Actions

3.1. Minutes of Previous Meeting – 11th December 2019 MC Meeting

- Mr Ho made comment that he has concerns on how the propositions were worded under point 4.2 President's Honorarium. Mr Ho made note that ITTF-Oceania has used reserve funds for different expenses in both 2018 and 2019 and that the budgets presented for 2020 are based on agreement budgets with the ITTF, not taking into account ITTF-Oceania reserve funds and what this is to be used on.
- It was discussed that due to Mr Ho's declared conflict of interest and following good governance practices that it is not best for Mr Ho to comment on this matter any further. Also that the minutes have been circulated for a long time, therefore it would have been



more appropriate to raise these concerns in advance of this meeting so to not waste time in this meeting any further.

- Mr Ho mentioned that he circulated other propositions in regard to this topic today and asked if they could be considered. It was discussed that this was a new item raised on the day of the meeting with a clear agenda of items already listed before this request, therefore it is very important that this meeting sticks to the agenda that has been circulated and not deviates away from the points listed on the agenda however if there is time then it can be discussed in other business if required taking into account Mr Ho's conflict of interest. Mr Ho mentioned that he needs to know if the ITTF-Oceania MC will take into account his propositions as he will then determine how much time he can allocate to ITTF-Oceania matters. The ITTF-Oceania MC Members in attendance once again acknowledged and respected all the additional work Mr. Ho has done for ITTF-Oceania and hopes he continues it.
- Minutes from 11/12/2019 were moved by Mr Ireland and seconded by Mr Houston.

Resolution #1:

11th December 2020 ITTF-Oceania MC Meeting:

The ITTF-Oceania MC Members approved the 11th December 2019 ITTF-Oceania MC Meeting minutes.

3.2. Schedule of Actions from Previous Meeting

- The ITTF-Oceania MC Meeting went through the previous schedule of actions still outstanding that were covered in the below points.

No.	Matter Arising	Date Requested	Action Owner	Date Required	Comments/Status
1/2019	2020 ITTF-Oceania Budget	9/10/2019	Barry Griffiths	31 st October 2019	Ongoing.
2/2019	President's Honorarium	9/10/2019	Ryan Wiegand	25 th October 2019	Resolution passed via email correspondence on 23rd October 2019. ITTF-Oceania MC Meeting 9/10/2019 - Resolution 2 was voted Yes.
3/2019	Constitution Review	9/10/2019	Sarah Sandley	11 th December 2019	Ongoing.
4/2019	2020 Australian Open Sponsors	9/10/2019	Barry Griffiths	11 th December 2019	Resolution 5 passed to conduct 2020 Australian Open and lock in potential sponsors at 11th December 2019 MC Meeting.



5/2019	ITTF-Oceania Insurance	9/10/2019	Barry Griffiths	11 th December 2019	Ongoing
6/2019	President's Honorarium for October – December 2019 & 2020	11/12/2019	Ryan Wiegand / Barry Griffiths	23 rd December 2019	Resolutions passed via email correspondence on 21st December 2019. ITTF-Oceania MC Meeting 11/12/2019 - Resolution 3.1 was voted No, Resolution 3.2 was voted Yes, and Resolution 3.3 was voted No.

- Mr Ho asked how the insurance negotiations were going. Mr Griffiths said that it is ongoing due to further information being required from ITTF-Oceania MC and Staff members plus closedown over the Christmas holiday period.

3.3. Conflict of Interest Register

- No additions or amendments.

4. Governance

4.1. Update from Governance Committee as circulated

- Mr Ho advised that he had a meeting with the governance committee and that the Governance Committee via the ITTF-Oceania President have circulated an update to the ITTF-Oceania MC Members in regard to the ITTF-Oceania Constitution.
- The ITTF will be holding a Special General Meeting in the last quarter of 2020 in regard to their Constitution therefore it was mentioned to hold off making changes until this process has finished then amend the ITTF-Oceania Constitution to reflect any changes that are needed with the ones made by the ITTF-Oceania Governance Committee.
- It was agreed that this update should be sent out as a questionnaire/survey to the ITTF-Oceania Member Associations on the proposed changes that the Governance Committee have made to find out their views on what is being put forward. Ms Sandley to have a think of some points to put forward for this questionnaire/survey.

Resolution #2:

Update to the ITTF-Oceania Constitution:

The ITTF-Oceania MC Members agreed to put on hold making any proposed changes to the ITTF-Oceania Constitution until after the ITTF has finished making their changes to the ITTF Constitution.



4.2. Update the office of ITTF-Oceania as per point 13.2.1 of the ITTF-Oceania Constitution. Mr Ryan Wiegand has changed address.

- Currently, ITTF-Oceania's physical address is at Mr. Wiegand's residence due to Queensland's Office of Fair-Trading requirements stating that ITTF-Oceania must be located in Queensland, Australia. Mr. Wiegand has moved recently therefore, ITTF-Oceania's physical and postal address has to change.

Resolution #3:

ITTF-Oceania's change of physical and postal address:

The ITTF-Oceania MC Members agreed to change ITTF-Oceania's physical and postal address to be:

60-62 Crystal Brook Road
New Beith, Queensland, 4124, Australia

5. Finance

5.1. 2020 ITTF-Oceania Budget

- Mr Griffiths went through in detail the 2020 ITTF-Oceania Budget V6 that was up for adoption.
- For the 2020 ITTF-Oceania AGM, it was agreed to provide a fixed percentage amount upfront for airfares to be given to the ITTF-Oceania Member Association Delegate and ITTF-Oceania MC Members like what was given for the 2019 ITTF-Oceania AGM.
- Flight booking details for hotel bookings deadline as well as business, propositions and nominations for the ITTF-Oceania MC deadline to be set on the 18th February 2020 was moved by Mr Kyle and seconded by Mr Shao.

Resolution #4:

2020 ITTF-Oceania AGM Deadlines:

The ITTF-Oceania MC Members agreed to make the deadline for the flight booking details for hotel bookings deadline as well as business, propositions and nominations for the ITTF-Oceania MC deadline to be set on the 18th February 2020



- The 2020 ITTF-Oceania Budget V6 was moved by Ms Sandley and seconded by Mr Houston.

Resolution #5:

2020 ITTF-Oceania Budget:

The ITTF-Oceania MC Members agreed to pass the 2020 ITTF-Oceania Budget V6. The loss projected is to come from reserves but for Mr Griffiths to keep reviewing this budget monthly from the financial reports done by Sports Accounting Australia to keep this deficit lower than predicted. A formal reforecast of the 2020 ITTF-Oceania budget to be done every quarter in 2020 in line with ITTF-Oceania MC Meetings.

- It was agreed to write off the small amounts showing in the older column of the aged receivables document sent by Sports Accounting Australia.

6. Other Business

- Mr. Ho asked now that the budget has been approved whether the President's Honorarium could be reconsidered at the next ITTF-Oceania MC Meeting. It was noted that this is now not possible due to the budget being formally approved.
- Mr. Ho therefore stated that from this meeting onwards that he will be withdrawing/resigning from all ITTF-Oceania MC Sub-Committees effective immediately. Mr. Ho stated that the ITTF-Oceania MC need to find other people suitable to fill these important roles on the ITTF-Oceania MC Sub-Committees and that it seems like the expectation of the President is to do everything right now. Mr. Ho stated that he cannot continue to volunteer so much of his work time on ITTF-Oceania matters when his own business is getting neglected.
- Mr Griffiths mentioned he would like to see each ITTF-Oceania MC member to be on at least one ITTF-Oceania MC Sub-Committee moving forward.

7. Date of Next Meeting:

Wednesday 12th February 2020

8. Meeting Closed

15:06 Australian Eastern Standard Time

Approved:

12/02/2020