



Management Committee Meeting Minutes

Date: Sunday 21st of April 2019

Location: István Jónyer Meeting Room, Budapest, Hungary & Skype

Time: 12:00 Budapest Time

19:30 Australian Central Time

20:00 Australian Eastern Standard Time & PNG Time

21:00 New Caledonia Time

22:00 Fiji, Kiribati, Nauru, New Zealand & Tuvalu Time

00:00 Tahiti Time

1. Meeting Open & Welcome by Chairman

Mr Ho opened the meeting at 12:05 Budapest time and welcomed all MC members and invited guests.

2. Roll Call

In attendance

- Anthony Ho, Tearoa Iorangi, Paul Kyle, Xuan (Carolyn) Li, Scott Houston, George Shao, Choy Freddy, Jessica MackAskill. Therefore, a quorum was achieved with 8 out of 13 MC members.

Also, in Attendance

- Ryan Wiegand (Secretary), Barry Griffiths (General Manager), James Morris (ITTF Executive Vice President), Michael Brown (ITTF CFO), Polona Cehovin (ITTF staff), Leandro Olvech (ITTF staff), Nicolas Petit (ITTF staff), Alan Hopkins (ITTF-Oceania URC) and Glenn Tepper.

Apologies

- Graeme Ireland & Alan Resture.

Absent

- Cathy Gauthier & Reagan Moses

3. Minutes of Previous Meetings

3.1 Minutes circulated prior to the meeting (16/03/2019 & 16/04/2019).

- No comments.
- Minutes from 16/03/2019 was moved by Mr Iorangi and seconded by Mr Freddy.
- Minutes from 16/04/2019 was moved by Miss Li and seconded by Mr Kyle.



4. Finance

4.1 2018 Financial Statements by Sports Accounting Australia and status of the Audit update

- Mr Ho went through the unaudited 2018 ITTF-Oceania financial report. Copies to be distributed with these minutes.
- Mr Ho updated the meeting on the process being undertaken by Sports Accounting Australia and the Auditor so that the audit is completed in time for the 2019 ITTF-Oceania AGM in Nadi, Suva.
- Mr Houston advised that TTA will not be paying the \$10,000 payment associated with the 2018 World Junior Championships. The contract was signed by the former TTA CEO the day after he resigned and without TTA Board consultation or approval. Additionally, TTA still has debts of more than \$200,000 and does not have the capacity to pay. The 2018 World Junior Championships made a profit, demonstrating that the event does not need the TTA payment. The ITTF-Oceania MC Members will need to speak further on this on what to do.
- Mr Brown mentioned that 2018 was a successful year for ITTF-Oceania
- Mr Morris mentioned that at the ITTF / ITTF-Oceania forum held in Fiji that the Annual report presented was professional and a good step moving forward.
- Mr Ho mentioned as a result of the GST implications a sum of close to \$30,000 AUD has been reduced from the profits from the Australian Open and World Junior Table Tennis Championships.
- Mr Kyle mentioned that 2018 events broke even at best and could be seen as a loss when considering ITTF-Oceania human resources.
- Mr Ho also commented that for future events we need to ensure all Australian sponsors are invoiced by adding GST to the sponsorship income and a smarter way to ensure overseas income including contributions from ITTF are discussed with a view to assist in saving some GST where possible in prizemoney which is a large portion of the expense can be paid directly from overseas to the players.

4.2 Goods & Services Tax (Australian Taxation Laws) update

- Mr Ho advised that Sports Accounting Australia have finalised the registration of GST with the Australian Taxation Office for ITTF-Oceania.
- Mr Ho advised that GST is now payable on all income received in Australia by ITTF-Oceania and GST is now payable on all expenses paid by ITTF-Oceania in Australia.
- Mr Griffiths to see if he can try and recover some of the lost GST.
- Mr Houston advised that \$30,000 should be seen as a favourable outcome in the bigger picture, it should be paid and then we should move forward with all tax obligations being met.



4.3 ITTF-Oceania Financial Policy / MC Charter / Credit Card limits / re-confirmation of delegated limits for expenditure approvals update

- Mr Ho gave an update on the ITTF-Oceania Financial Policy and mentioned that Mr Wiegand has put all policies into one document and is now being reviewed to produce a final copy.
- Mr Ho asked Mr Wiegand to upload the ITTF-Oceania MC Charter onto the ITTF-Oceania website.
- Mr Ho advised that for Mr Griffiths, Mr Ho and Mr Wiegand to receive ITTF-Oceania Credit Cards that the delegated limits for expenditure needed to be updated. It was approved by the ITTF-Oceania MC Members to change the delegated limits for expenditure to the below resolution.

Resolution #1:

The ITTF-Oceania MC endorse Mr Anthony Ho, Mr Barry Griffiths and Mr Ryan Wiegand to receive ITTF-Oceania Credit Cards.

The delegated limits of expenditure within the ITTF-Oceania Financial Policy is to be changed to:

ITTF-Oceania General Manager - \$20,000 AUD

ITTF-Oceania President - \$10,000

ITTF-Oceania Staff - \$5,000

4.4 Authorised bank signatories update

- Mr Ho gave an update and advised that ITTF-Oceania MC Members and staff do not have to be authorised ANZ bank signatories on the ITTF-Oceania bank accounts now to receive credit cards.

4.5 ITTF funding budgets and MOUs/agreements update

- Mr Ho went through the email points sent out to the ITTF-Oceania MC Members for the new ITTF High Performance and Development budget that is being negotiated currently between Mr Ho/Mr Griffiths and ITTF.
- Mr Griffiths wants to contract high level players he knows to come and help train Oceania players in the region.
- Ms Cehovin gave an update on what the ITTF wants to see happen in the region and that both parties are close in coming to an agreement together. It was noted that ITTF-Oceania needs a staff member to oversee this agreement.
- The budget was approved by the ITTF-Oceania MC Members to submit the updated budget to the ITTF High Performance and Development team for final remarks.



Resolution #2:

The ITTF-Oceania MC Members endorse the new ITTF-Oceania High Performance and Development budget which is to be sent to the ITTF for final remarks and adoption.

4.6 ITTF Commercialisation agreement review

- Mr Ho wants ITTF-Oceania to review the current ITTF Commercialisation agreement with the ITTF as it has been two years since the agreements been signed and things have changed. ITTF are happy to discuss changes that might be needed and renegotiate.

5. High Performance / Development

5.1 Operational Plan and HP / Development work plan including upcoming courses update

- Mr Ho went through the ITTF-Oceania Operational Plan and gave an update on each point on where everything is up to. Due to the staff departures, certain areas are needing urgent attention.

5.2 PSP Funding and MOU for Smash Down Barriers and DNA program update

- Mr Ho advised that In October 2018, Mr Christian Holtz a new agreement between ITTF-Oceania and GHD who manage the PSP program on behalf of the Australian government.
- Mr Griffiths to have a meeting with Mr Ben Howard from GHD on how to move forward.
- Mr Ho advised that the DNA program in Tonga will be reviewed in September 2019. Tonga is at a point where they can start funding positions themselves. This program is proving to be successful.

6. Events Update

6.1 2019 ITTF World Tour Platinum Australian Open budget and update

- Mr Ho advised that Mr Phil Davis is contracted and is up and running quickly. Mr Griffiths is finalising Mr Davis updated contract.
- Mr Brown advised that the new betting agent sponsor for the Seamaster 2019 ITTF World Tour Australian Open (should) provide more money than what Deakin sponsored in 2018.
- Mr Griffiths commented that Mr Davis is doing a meticulous and thorough job.
- Mr Morris mentioned that we need to push Table Tennis New Zealand to look at running an ITTF challenge series event for 2020 either



before or after the 2020 Australian Open with the help of ITTF-Oceania.

6.2 Upcoming events update

- Mr Wiegand gave an update on the 2019 ITTF-Oceania calendar of events. Final preparations for the 2019 ITTF-Oceania Para Championships are going well. It will be a good event however due to the new Paralympic Qualification system, numbers are lower than past events.
- Mr Wiegand advised that Mr Wade Townsend has been contracted to attend the 2019 ITTF-Oceania Para Championships and the 2019 ITTF-Oceania Cup to do media and commentary work.

7. Any Other Business

7.1 ITTF-Oceania AGM update

- Miss Li has finalised the 2019 ITTF-Oceania AGM budget in Nadi Fiji from the 21st – 24th June with the AGM to be on the 22nd June. A flight subsidy percentage will be provided to ITTF-Oceania Member Associations and ITTF-Oceania MC Members as well as offering free hospitality that will include three days of accommodation, airport transfers, morning/afternoon tea and lunch on the day of the AGM, dinner or \$50 FJD meal allowance for meals starting from dinner on 21 June to 23 June and one dinner buffet at Sofitel, Guests have the option to pay for a day pass and return transport with lunch at Malamala Beach Club. ITTF Oceania will not be responsible for any additional costs for late bookings of airfares
- Mr Ho thanked Miss Li for all the hard work she has done to find quotes for flights, accommodation, conference rooms and activities so that ITTF-Oceania Member Associations and ITTF-Oceania MC Members can attend the 2019 ITTF-Oceania AGM. It is greatly appreciated.

7.2 ITTF-Oceania General Manager and Staff overview

- Mr Ho and Mr Griffiths gave an update on hiring new staff in the next few months.

7.3 Communications and information security update

- Mr Ho advised that he is worried from the recent staff departures that not all information is getting passed onto Mr Griffiths.
- Mr Ho is also worried on how ITTF-Oceania emails and dropbox is being backed up. Processes need to be put into place for peace of mind.



- Mr Griffiths mentioned that some subscriptions are not working and are still listed under Mr Holtz and Mr Brown email and phone numbers.

8. Date of Next Meeting:

12:00 – 14:00 Thursday 25th April 2019 – Tibor Klampár Meeting Room
Budapest, Hungary

11. Meeting Close

13:57 Budapest Time

Approved: 