



Special General Meeting Minutes

Date: Saturday 16th of March 2019
Location: Tanoa International – Nadi, Fiji
Time: 15:00 Fiji Time

1. Meeting Open & Welcome by Chairman

- Mr Anthony Ho opened the meeting at 15:00 Fiji time and welcomed all the Member Associations and MC Members.

2. Attendance

- Mr Ho mentioned how wonderful it is to have so many Member Associations in attendance at this Special General Meeting.

3. Roll Call

- Present: American Samoa, Australia, Cook Islands, Fiji, Guam, Kiribati, Marshall Islands, Nauru, New Zealand, Northern Mariana Islands, Samoa, Solomon Islands, Tahiti, Tonga, Tuvalu and Vanuatu
- Also Present: Mr Anthony Ho (ITTF-Oceania President), Mr Paul Kyle (ITTF-Oceania MC), Miss Jessica MacAskill, Miss Carolyn Li (ITTF-Oceania MC), Mr Ryan Wiegand (ITTF-Oceania Secretary) and Miss Netina Latu (Tonga).
- Two Proxies were received:
 - New Caledonia to Tahiti, and
 - Papua New Guinea to Mr Paul Kyle (ITTF-Oceania MC Member)

4. Other Invited Attendees

- Nil

5. Apologies

- Mr Graeme Ireland (ITTF-Oceania MC), Mr Scott Houston (ITTF-Oceania MC), New Caledonia, Papua New Guinea and Palau.

6. Minutes of Previous Meetings

- 2018 ITTF-Oceania BGM

7. Business Arising from Previous Meetings Minutes

- Mr Ho gave an overview of the previous BGM minutes.
- No business arising from previous minutes.
- The minutes of the 2018 BGM were confirmed.

8. Confirmation of Voting Requirements & Proxies

- It was determined that there were 16 associations present and 2 proxies received for a total of 18 votes.



9. ITTF-Oceania Policy Framework

- Mr Ho outlined all current ITTF-Oceania policies including the MC charter, schedule of delegations and separation of duties and that the ITTF-Oceania MC have a duty to undertake due diligence through these policies.

10. 2017-2020 Strategic Plan

- Mr Ho provided a background for needing a strategic plan and building from it with an Operational Plan.
- Mr Ho provided an overview of the 2017-2020 Strategic Plan and copies were distributed during the weekend.

11. ITTF Commercial Agreement

- Mr Ho explained how the commercialisation agreement works to the member associations.
- Mr Ho outlined the current staffing arrangements and the recent terminations of contracts where Mr Wade Townsend and Mr Patrick Wuertz did not renew their contracts and Mr Christian Holtz terminated his contract.
- Mr Ho Met with ITTF in Singapore recently and discussed the need for a restructure – e.g. separation of duties and also out-sourcing the finances.
- Mr Kyle commented and thanked Mr Ryan Wiegand for taking on the ITTF-Oceania Secretary role and renewing his events officer role. Mr Kyle also thanked Mr Rowan Fajerman for his patience during the renewal process as the Participation Officer.

12. New Proposed Funding and MOU by ITTF for High Performance and Development

- ITTF-Oceania receives US\$228,000 from ITTF for development. Polona has given ITTF-Oceania a set of guidelines (%) of where ITTF-Oceania can split the funds.
- Mr Ho gave examples of how ITTF-Oceania can utilise funding but is restrictive with regard to Human Resources at 18%.
- Mr Ho met with Mr Ben Howard who is from GHD who controls the funding for the smash Down barriers program, and they want to see the money go back to countries like Fiji, Tonga and Vanuatu, Narau. The program tried getting funding to move into Samoa and renew the program in Kiribati and PNG but was unsuccessful.
- ITTF-Oceania will receive USD\$80,000 from the ITTF for marketing buyback rights for ITTF-Oceania events. Mr Ho is trying to get this increased.
- ITTF-Oceania wants to follow a similar structure to ITTF, not identical but aligned to the strategic plan so that ITTF-Oceania can create various divisions (e.g. Competitions, Marketing etc).
- ITTF-Oceania does not have the capacity to run back to back major events – comment runs into calendar of events and the clash between the Seamaster 2019 ITTF World Tour Platinum Australian Open and the 2019 Pacific games.



- High Performance has a large diversification in each ITTF-Oceania member association e.g. High Performance in Australia/New Zealand is not the same as Island members. ITTF-Oceania want to put the support where it is required the most.
- Mr Fajerman has done a good job in securing other funding e.g. Agitos.
- Mr Guerrero from Northern Mariana Islands said to think outside of the box and look at Lotteries. Saipan in the Northern Mariana Islands have relaxed gambling laws. Online lottery/gambling available to make money on.
- Mr Cai from Samoa asked why did the Smash Down Barriers funding not happen this year? Mr Ho & Mr Kyle explained that the money only stretches so far, and the value of investment may not be as good as other years, whereby they are not hosting pacific games.
- Miss MacAskill said that each country should be able to access Olympic Solidarity funding. There are around 7 different categories with up to USD \$30,000 for developing National Associations available through this fund.
- Miss MacAskill also mentioned that Coach education, training camps, woman in sport and para education can be found at the link on the ITTF website under HP & Development.

13. Calendar of Events -2019

- Mr Wiegand listed all the 2019 ITTF-Oceania events on the screen. If any association wants a hand in running any national or international events or how to approach sponsors to write him an email and he will help assist your member association.
- Mr Wiegand outlined the current ITTF-Oceania equipment sponsorship packages available from running events. DHS are the equipment sponsor for the 2019 ITTF-Oceania Junior championships, 2019 ITTF-Oceania Cup, 2020 ITTF-Oceania Championships/Olympic Qualification events.
- Mr Wiegand wants to get an event in Northern part of Oceania and will be looking for bid for events from Guam and the Northern Mariana Islands in the next couple years. Expression of interests for 2020 ITTF-Oceania events will be called in next few weeks.
- Mr Ho recommended that any member association wanting to run events to start with running junior events because there are no TV requirements.
- Miss MacAskill mentioned that there are a few unique events on calendar for 2020 like the 2020 ITTF-Oceania Hopes Week & Challenge. This event is not just based around players, it's about upskilling coaches and officials as well. This year ITTF-Oceania/Table Tennis New Zealand have one of the best coaches worldwide who will be coming to instruct during this event.



14. Finance and Financial Projections

- Mr Ho pointed out that there was a financial report in the 2019 ITTF-Oceania Annual Report.
- Mr Ho presented the 2019 ITTF-Oceania Annual Report. This is the first year ITTF-Oceania has presented such a document.
- Mr Ho explained concerns at the quality of reporting and that ITTF-Oceania have contracted a professional Accounting firm called Sports Accounting Australia. The accounts will be audited and then presented at the 2019 ITTF-Oceania AGM.
- Mr Ho went through the accounts and gave some explanation of various categories.
- Mr Ho is looking for the detailed notes to the accounts once the audit is complete.
- Mrs Pinkewich from Australia echoed how good Sports Accounting Australia are. Mr Kyle commented that ITTF-Oceania have not got full and final figures, so we await the final audit.
- Mr Ho wants to see accurate financial projections. ITTF-Oceania receives USD \$228,000 from ITTF High Performance and Development as well as the ITTF Commercial Agreement of around USD \$275,000 plus some reserve funds

15. Operations Update

- Mr Wiegand gave an Events update during the forum that all attendees at the Special General Meeting attended.
- Mr Ho advised that Mr Phil Davis has been contracted as the Tournament Director for the Seamaster 2019 ITTF World Tour Platinum Australian Open. The event already has State (Victorian Government and Council (Geelong) sponsorship. Mr Davis to approach Deakin to complete sponsorship agreement and the ITTF may have further sponsors.
- An evaluation of the budget needs to happen so that Mr Davis has good reserves in budget so that the ITTF pay ITTF-Oceania the full amount.

16. Future World Championships

- Mr Ho discussed the proposed new format for the ITTF World Championships. It was mentioned that if it would help then we should fight for an extra quota spot to help New Zealand or Fiji. Further discussion followed and it was agreed that the process wasn't about extra quota spots, but more-so if the new format was appropriate for ITTF-Oceania or our sport globally. There was some strong support for a 96-team format but there was also a discussion around some compromises. There was no support for the new 32 team format and that only Australia & New Zealand have attended the World Championships in the last two years for both the Teams and Individual events.



17. Propositions

17.1 The ITTF-Oceania Management Committee moved to pass a special resolution for proposition 1:

In the constitution minor amendments need to be made to align the notice requirements for Annual General Meetings and Special General Meetings.

1) Amend clause 12.3.1 as follows:

12.3.1 Notice of the meeting, giving details of the place, date and time unless if available at the time of notice and the business to be transacted, together with a proxy form, shall be sent to each Association by electronic means; the person and address to which the notice is sent shall be as last notified by each Association to the ITTF-Oceania Office.

2) Amend clause 12.3.2 as follows:

12.3.2 For an Annual General Meeting the notice shall be sent not later than three (3) calendar months before the date of the meeting and shall include the closing date for the receipt of business and propositions.

3) Delete clause 12.4.2:

12.4.2 Notice of the actual closing date in each year for the receipt of business and propositions shall be sent to all Associations by the ITTF-Oceania Office not later than 6 calendar months before the date of the meeting.

4) Renumber clauses 12.4.3 and 12.4.4 to become 12.4.2 and 12.4.3 respectively.

Rationale

The requirement to give notice to include a place, date and time is always not known at the time of the notice and should not be mandatory. The requirement to give notice for the closing date for propositions and resolutions was specified as 6 months before the AGM, which may not be known 6 months beforehand, whereas the notice to hold the AGM is only required to be sent no later than 3 months before the date of the AGM. The purpose of the proposed amendment is to include the closing date for propositions and resolutions in the notice for the AGM.

- The proposition was unanimously voted on by the ITTF-Oceania Member Associations 18/0.

Resolution #1:

The ITTF-Oceania Member Associations unanimously resolved to update the ITTF-Oceania Constitution with the above amendments and deletions.



17.2 The ITTF-Oceania Management Committee moved to pass a special resolution for proposition 2:

Change Constitution clause 15.1 as follows:

15.1 An auditor shall be appointed by the Annual General Meeting or a Special General Meeting to audit the accounts annually or as may be required.

Rationale

When circumstances warrant, to allow an auditor to be appointed at a Special General Meeting as well as at an Annual General Meeting.

- The proposition was unanimously voted on by the ITTF-Oceania Member Associations 18/0.

Resolution #2:

The ITTF-Oceania Member Associations unanimously resolved to update the ITTF-Oceania Constitution with the above amendment.

17.3 The ITTF-Oceania Management Committee moved to pass a special resolution for proposition 3:

Appoint an auditor to audit the 2018 accounts.

Rationale

According to our current Constitution 15.1 an auditor is to be appointed at the AGM however this was overlooked in 2018 and this is to rectify that oversight.

- The ITTF-Oceania Member Associations were given two quotes from Wessels & Co Chartered Accountants and Hall Chadwick Queensland with both being from Queensland, Australia to choose from.
- The ITTF-Oceania Member Associations voted for Wessels & Co Chartered Accountants 17/1.

Resolution #3:

The ITTF-Oceania Member Associations resolved to have Wessels & Co Chartered Accountants as ITTF-Oceania's Auditor.

18. Any Other Business

- Mr Ho mentioned that the 2019 ITTF-Oceania AGM needs to be held in June 2019 with the date suggested being 22nd June 2019. Venue to be confirmed however it will most likely be held in Fiji again due



to attendees not having to get visas and Fiji being central to most countries within Oceania.

19. Meeting Close

- The Special General Meeting held a minute silence for the victims of the Christchurch shootings.
- Mr Ho thanked everyone for their attendance and participation and closed the meeting at 17:42 Fiji time.

Handwritten signature
16/04/2019