



ITTF-Oceania Management Committee Meeting Minutes

Date: Wednesday 12th of February 2020

Location: Skype ITTF-Oceania MC Group Chat

Time: 15:30 Australian Eastern Standard Time & PNG Time

16:00 Australian Central Daylight Time

16.30 Australian Eastern Daylight Time & New Caledonia Time

17.30 Fiji, Kiribati, Nauru & Tuvalu Time

18:30 New Zealand Daylight Saving Time

19.30 Cook Islands & Tahiti Time on Tuesday 11th of February

1. Meeting Open & Welcome by Chairman

Mr. Ho opened the meeting at 15:32 Australian Eastern Standard Time and welcomed all ITTF-Oceania MC members.

2. Roll Call

2.1. In attendance

- Anthony Ho (President), Tearoa Iorangi, Graeme Ireland, Paul Kyle, Xuan (Carolyn) Li (Treasurer), Sarah Sandley, Tearo Le Caill, Scott Houston, Alan Resture, & Reagan Moses. Therefore, a quorum was achieved with 10 out of 13 MC members.

2.2. Also, in Attendance

- Ryan Wiegand (Secretary) & Barry Griffiths (General Manager).

2.3. Apologies

- Cathy Gauthier & George Shao

2.4. Absent

- Choy Freddy

3. Minutes & Actions

3.1. Minutes of Previous Meeting – 15th January 2020 MC Meeting

- Mr Kyle was traveling during this meeting and was in and out of the meeting so wanted this noted.
- Minutes from 15/01/2020 were moved by Mr Ireland and seconded by Ms Le Caill.

Resolution #1:

15th January 2020 ITTF-Oceania MC Meeting:

The ITTF-Oceania MC Members approved the 15th January 2020 ITTF-Oceania MC Meeting minutes.



3.2. Schedule of Actions from Previous Meeting

- The ITTF-Oceania MC Meeting went through the previous schedule of actions still outstanding that were covered in the below points.

No.	Matter Arising	Date Requested	Action Owner	Date Required	Comments/Status
1/2019	2020 ITTF-Oceania Budget	9/10/2019	Barry Griffiths	31 st October 2019	Resolution 5 passed to adopt the 2020 ITTF-Oceania Budget V6 at 15th January 2020 MC Meeting.
2/2019	President's Honorarium	9/10/2019	Ryan Wiegand	25 th October 2019	Resolution passed via email correspondence on 23rd October 2019. ITTF-Oceania MC Meeting 9/10/2019 - Resolution 2 was voted Yes.
3/2019	Constitution Review	9/10/2019	Sarah Sandley	11 th December 2019	Resolution 2 passed to put on hold making any proposed changes to the ITTF-Oceania Constitution until after the ITTF has finished making their changes to the ITTF Constitution at 15th January 2020 MC Meeting.
4/2019	2020 Australian Open Sponsors	9/10/2019	Barry Griffiths	11 th December 2019	Resolution 5 passed to conduct 2020 Australian Open and lock in potential sponsors at 11th December 2019 MC Meeting.
5/2019	ITTF-Oceania Insurance	9/10/2019	Barry Griffiths	11 th December 2019	Ongoing
6/2019	President's Honorarium for October – December 2019 & 2020	11/12/2019	Ryan Wiegand / Barry Griffiths	23 rd December 2019	Resolutions passed via email correspondence on 21st December 2019. ITTF-Oceania MC Meeting 11/12/2019 - Resolution 3.1 was voted No, Resolution 3.2 was voted Yes, and Resolution 3.3 was voted No.
No.	Matter Arising	Date Requested	Action Owner	Date Required	Comments/Status
1/2020	Questionnaire on ITTF-Oceania Constitution to be distributed to all ITTF-Oceania Member Associations	15/01/2020	Sarah Sandley	18 April 2020	Questionnaire to be drafted in late February / early March, for intended distribution in March.



3.3. Conflict of Interest Register

- No additions or amendments.

4. Governance

4.1. Operational input from MC Members

- Mr Griffiths mentioned the need to be careful that ITTF-Oceania MC Members do not get heavily involved in operational matters. Mr Griffiths has had some issues on Finance negotiations with ITTF-Oceania MC members contacting Sports Accounting Australia and the Auditor directly.
- Ms Sandley joined the meeting at 15:40.
- Mr Griffiths hopes moving forward he has the power to make decisions and not be overridden in his decisions once made by, the ITTF-Oceania MC.

4.2. ITTF-Oceania AGM update

- Mr Wiegand gave an update on the upcoming ITTF-Oceania AGM advising that no nominations had been received for the ITTF-Oceania Management Committee elections and that no Business and/or propositions had been received either. The deadline for these items to be returned to the ITTF-Oceania Secretary is by 11:59pm Australian Eastern Standard Time (AEST) on Tuesday 18th of February 2020.

4.3. Selection of replacement members for committees to replace Mr Anthony Ho

- Mr Ho handed in his official resignation by email on the 16th January 2020 withdrawing from all ITTF-Oceania committees.

Resolution #2:

ITTF-Oceania Committees:

The ITTF-Oceania MC Members approved that all ITTF-Oceania Committees will be renewed at the ITTF-Oceania MC meeting following the 2020 ITTF-Oceania AGM.



4.4. ITTF-Oceania Athletes Commission Terms of Reference for adoption

- Mr Ho gave an overview of the Athletes Commission Terms of Reference that was circulated and advised how it was updated to include more Para representation.
- Ms Sandley moved, and Mr Ireland seconded a resolution to edit clause 3.3.2 so that it reads "Candidates must be nominated by their Member Association which may take place outside the stated ITTF-Oceania Championships and ITTF-Oceania Para Championships and can be voted upon electronically."

Resolution #3:

ITTF-Oceania Athletes Commission Terms of Reference:

The ITTF-Oceania MC Members approved the ITTF-Oceania Athletes Commission Terms of Reference and approved clause 3.3.2 so that it reads "Candidates must be nominated by their Member Association which may take place outside the stated ITTF-Oceania Championships and ITTF-Oceania Para Championships and can be voted upon electronically."

4.5. ITTF World Table Tennis Championships, ITTF-Oceania Meetings to be discussed

- ITTF-Oceania MC Meetings will be held 13:00 on the 22nd March and 17:00 on the 25th March 2020.

Resolution #4:

ITTF-Oceania MC Meetings during the 2020 ITTF World Table Tennis Championships in Busan, South Korea:

The ITTF-Oceania MC members approved to hold two ITTF-Oceania MC Meetings during the 2020 ITTF World Table Tennis Championships in Busan, South Korea at 13:00 on the 22nd March and 17:00 on the 25th March 2020.

5. Finance

5.1. January 2020 Financial Report

- Mr Ho and Mr Griffiths gave an update on the ITTF-Oceania January 2020 Financial Report.
- Mr Kyle asked why legal costs were so high. Mr Griffiths stated that it was from the Constitutional review for a lawyer to review the



updated ITTF-Oceania Constitution that is on hold now until the ITTF updates their own Constitution.

- Mr Kyle suggested to Mr Griffiths that legal costs are increased within the 2020 ITTF-Oceania budget to be at least \$10,000 due to other agreements that will need to be further scrutinised in 2020.
- It was agreed to write off the small amounts showing in the older column of the aged receivables document sent by Sports Accounting Australia.

Resolution #5:

January 2020 Financial Report Update:

The ITTF-Oceania Management Committee Members ratified the January 2020 Financial Report.

5.2. Audit Engagement Letter and Audit Plan for adoption

- Mr Ho received the Audit Engagement Letter and Audit Plan in early January 2020. The ITTF-Oceania MC reviewed it and approved it.

Resolution #6:

Audit Engagement Letter and Audit Plan for adoption:

The ITTF-Oceania MC agreed for Mr Ho to sign off the 2019 ITTF-Oceania Audit Engagement Letter and Audit Plan.

5.3. ATO disclosure as per Jeremy Gleeson's emailed documents

- On behalf of ITTF-Oceania, Mr Kyle, Mr Griffiths and Mr Gleeson will find out more information in regard to the disclosure of the unpaid Super & PAYG to the Australian Taxation Office in the next couple weeks.

Resolution #7:

ATO disclosure of the disputed unpaid Super & PAYG:

The ITTF-Oceania MC agreed for Mr Kyle, Mr Griffiths and Mr Gleeson to find out more information in regard to the disclosure of the unpaid Super & PAYG to the Australian Taxation Office in the next couple weeks.



6. General Manager Report

6.1. General Managers Report as circulated

- Mr Griffiths gave an overview of his report to the ITTF-Oceania MC that was circulated before the meeting.
- The ITTF-Oceania MC greatly appreciates the work being done by Mr. Griffiths, Mr. Wiegand & Miss MacAskill in difficult and trying circumstances.

7. Events

7.1. ITTF Future Events Working Group Update as circulated

- Mr Wiegand gave an overview of the ITTF Future Events Working Group documents that were circulated before this meeting. These will be released to Member Associations after the 2020 ITTF World Table Tennis Championships in Busan, South Korea.
- Mr Kyle advised that this is a very hot topic in other continents and that a lot of ITTF National Associations are not in favour of this new concept.

7.2. ITTF-Oceania Championships Regulations for adoption

- Mr Kyle mentioned that it would be good if a track changes document could be circulated instead of only advising what the changes were. This will be implemented next time a regulation needs updating.
- Moved by Mr Ireland and seconded by Mr Houston.

Resolution #8:

ITTF-Oceania Championships Regulations:

The ITTF-Oceania MC agreed to adopt the updated ITTF-Oceania Championships Regulations.

8. Other Business

- There was a discussion around whether the ITTF-Oceania MC agreed to put forward a minor Constitutional change as a Proposition to the 2020 ITTF-Oceania AGM. This is in relation to the non-attendance from ITTF-Oceania MC Members not attending ITTF-Oceania MC Meetings via Skype as it is very hard gaining a functional working quorum for these meetings when ITTF-Oceania MC Members do not



attend. The consequence that will be put forward as a Proposition to the 2020 ITTF-Oceania AGM will be that an ITTF-Oceania MC Member who does not attend a set number of meetings without a leave of absence from the President will forfeit their right to be an ITTF-Oceania MC Member moving forward.

- There was also a discussion around reducing the quorum of ITTF-Oceania MC Meetings. It was decided moving forward that the ITTF-Oceania MC come up with a list of Propositions outside of this meeting so that it is presented to the ITTF-Oceania Secretary before the 2020 ITTF-Oceania AGM Proposition and/or Business deadline of the 18th February 2020.

9. Date of Next Meeting:

2020 ITTF World Table Tennis Championships – Busan, South Korea
Sunday 22nd March 2020

8. Meeting Closed

17:34 Australian Eastern Standard Time

Approved
A. Smith
10/04/2020