



ITTF-Oceania Management Committee Meeting Minutes

Date: Wednesday 9th of December 2020

Location: Skype ITTF-Oceania MC Group Chat

Time: 15:30 Australian Eastern Standard Time, Guam & PNG Time
16:00 Australian Central Daylight Time
16.30 Australian Eastern Daylight Time & Vanuatu Time
17.30 Fiji, Kiribati & Nauru Time
18:30 New Zealand Daylight Saving Time
19.30 Tahiti Time on Tuesday 8th of December 2020

1. Meeting Open & Welcome by Chairman

- Mr. Ho opened the meeting at 15:30 Australian Eastern Standard Time and welcomed everyone in attendance in these hard times.
- Mr. Ho and the ITTF-Oceania MC gave their condolences to Mr. Wiegand for the loss of his Grandma. Mr. Wiegand thanked the ITTF-Oceania MC and Staff for the lovely flowers and card sent to him.

2. Roll Call

2.1. In attendance

- Anthony Ho (President), Graeme Ireland (ITTF Board Member), James Ji Jr (ITTF Board Member), Xuan (Carolyn) Li (ITTF Board Member & Treasurer), Sarah Sandley (ITTF-Oceania Ordinary Member), Anolyn Lulu (ITTF-Oceania Ordinary Member), Scott Houston (ITTF-Oceania Ordinary Member), George Shao (ITTF-Oceania Ordinary Member), Reagan Moses (ITTF-Oceania Ordinary Member), Gerald Huioutu (ITTF-Oceania Ordinary Member), Frankie Cai (ITTF-Oceania Ordinary Member) & Tearo Le Caill (Athletes Commission Representative).
- Therefore, a quorum was achieved with 12 out of 13 MC members in attendance.

2.2. Also, in Attendance

- Ryan Wiegand (Secretary), Barry Griffiths (General Manager) & Moana Wong (French translator).

2.3. Apologies

- Nil.

2.4. Absent

- Choy Freddy (ITTF-Oceania Ordinary Member).
- Due to Mr. Freddy being absent and not requesting a leave of absence from the last two ITTF-Oceania MC meetings and today's ITTF-Oceania MC meeting, under clause 11.5.4 of the ITTF-Oceania Constitution it states that **"Any member of the Management**



Committee who is not present at three (3) consecutive Management Committee meetings, without a leave of absence from the President, shall forfeit their seat on the Management Committee.”

- Therefore, Mr Freddy has been removed from the ITTF-Oceania MC effective immediately and a call for nominations will be done for a new ITTF-Oceania Ordinary Member as per the ITTF-Oceania Constitution.
- The ITTF-Oceania MC would like to thank Mr. Freddy for his services to ITTF-Oceania and the MC.

2.5. Conflict of Interest Register

- Mr Cai was added to the ITTF-Oceania MC Conflict of Interest Register due to being President of the Table Tennis Federation of Samoa.

2.6. MC only time – MC Members only

- The meeting went “in committee” from 15:40 until 16:02 Australian Eastern Standard Time.
- Mr. Wiegand and Mr. Griffiths left the meeting during this part of the meeting and returned at 16:02 Australian Eastern Standard Time.
- Mr. Ho. announced to Mr. Griffiths that his title has changed to Chief Executive Officer (CEO).

3. Matters for Decision

3.1. Approval of 14th October 2020 MC meeting Minutes

- Minutes from 14/10/2020 were moved by Ms. Lulu and seconded by Mr. Ji.

Resolution #1:

14th October 2020 ITTF-Oceania MC Meeting:

The ITTF-Oceania MC Members approved the 14th October 2020 ITTF-Oceania MC Meeting minutes.

3.2. October & November 2020 Financial Report

- Mr. Ho and Mr. Griffiths gave an update on the ITTF-Oceania October & November 2020 Financial Report.
- Mr. Ho. advised that at the ITTF meeting tomorrow, does it need to be discussed whether the \$40,000 ITTF development funding carried over from 2019 to 2020 needs to be returned. Mr. Griffiths stated that staff are looking at ways to spend this money the most economical way possible.
- Mr. Ho. asked whether the LOOPS invoice will be in November or December receivables. Mr. Griffiths will look into it, but the invoice



has been sent to LOOPS and has been received. This income would reduce the loss ITTF-Oceania is showing in 2020.

- Moved by Mr. Ireland and seconded by Ms. Lulu.

Resolution #2:

October & November 2020 Financial Report:

The ITTF-Oceania Management Committee Members ratified the October & November 2020 Financial Report.

4. Matters for Discussion

4.1. MC to discuss Strategic Plan Vision and Values

- Mr. Griffiths gave the ITTF-Oceania MC an overview of the ITTF-Oceania Strategic Plan Vision and Values for discussion.
- Ms. Sandley advised how the Visions and Values should represent ITTF-Oceania.
- The ITTF-Oceania MC will via Mr. Griffiths send out different Values they feel should be included in the new ITTF-Oceania Strategic Plan and then come to a decision on what to keep or remove starting with Mr. Ji.

4.2. Revised budget for 2021

- Mr. Griffiths gave an update on what the 2021 ITTF-Oceania worst case scenario budget is looking like without ITTF funding.
- Mr. Griffiths and Mr. Ho have a meeting with Mr. Steve Dainton (ITTF Chief Executive Officer) and Mr. Michael Brown (ITTF Chief Financial Officer) tomorrow evening 10/12/2020 to discuss 2021 contract amounts.

4.3. Master Continental Agreement (MCA)

- Mr. Griffiths gave an update of the meeting he had with Mr. Ho, Mr. Mounir Bessah (ITTF Member Relations Director) and Ms. Polona Cehovin (ITTF Development & HP Director) and shared the PowerPoint presentation.

4.4. Governance Committee - appointment of members

- Mr. Griffiths believes that the ITTF-Oceania Governance Committee should be reformed due to the unfinished work started on the ITTF-Oceania Constitution and policies. Previously, it was stated that the ITTF-Oceania MC would like to wait and see what changes ITTF make to their constitution before continuing on with the new ITTF-Oceania Constitution.



- Mr. Ireland advised that the ITTF might have something circulated by February 2021.
- It was decided to leave on pause until the ITTF Constitution is finalised.
- It was decided for the Governance Committee to work on the Financial policy due to the changes made at a recent MC Meeting as well as the MC Charter.
- The Governance Committee members will be Ms. Sandley, Mr. Ireland and Mr. Griffiths.

4.5. Olympic qualification venue and date options

- Mr. Griffiths and Mr. Ireland gave the ITTF-Oceania MC an update on the situation with the ITTF-Oceania Olympic Singles & Mixed Doubles Qualification on whether it will be held in Traralgon, Victoria, Australia or in Doha, Qatar before the ITTF World Olympic Singles Qualification event.
- Mr. Huioutu left the meeting at 16:46 (AEST).

4.6. 2021 ITTF-Oceania AGM (needs to be held in 1st half of 2021)

- Mr. Ho advised that the ITTF-Oceania AGM is normally held with the ITTF-Oceania Championships however due to the uncertainty of holding this event in April 2021, the 2021 ITTF-Oceania AGM may have to be held electronically again like what happened in 2020.
- The ITTF-Oceania MC will decide on dates at the 10th February 2021 MC Meeting for it to be in May or June 2021.

5. Matters for Noting

5.1. Strategic Plan draft

- The next Strategic Plan meeting will be postponed until the ITTF Master Continental Agreement has been confirmed and known what it contains.

5.2. 14th October 2020 MC Meeting Schedule of actions follow up

- Taken as read.

5.3. General Manager Report

- Taken as read.

5.4. ITTF-Oceania Risk Register

- Taken as read.

5.5. Acknowledgement of service provided by Tearo Le Caill on the MC as the representative of the Athlete's Commission, as her term concludes at the end of 2020

- Mr. Ho and Mr Griffiths thanked Ms Le Caill on her contribution to the ITTF-Oceania MC in the past couple of years. Ms. Le Caill has



not renominated for the ITTF Athletes Commission and a new Chairperson will be appointed for the 10th February 2021 MC Meeting.

5.6. The GM informed VPC and VTTF that funding for SDB will cease in December and staff contracts end on December 16, 2020

- Taken as read.

6. Meeting Close

6.1. Any other business

- Mr. Wiegand advised that MC Members need to be careful due to some hack emails claiming to be from MC Members are being sent from unknown sources. It was noted that MC Members need to be careful and vigilant if anyone is asking for money. These emails need to be deleted immediately and not replied to.
- Mr. Griffiths advised that the ITTF-Oceania website is merging to a new security system due to some illegal activity happening in 2020. This will be done next week by the ITTF IT staff.

6.2 Next MC Meeting

- 10th February 2021.

6.3. Meeting Close

- 17:03 Australian Eastern Standard Time

Approved
A. Griffiths
10/02/2021