



## ITTF-Oceania Management Committee Meeting Minutes

**Date:** Wednesday 14<sup>th</sup> of April 2021

**Location:** Microsoft Teams ITTF-Oceania MC Group Chat

**Time:** 15:00 Australian Central Daylight Time

15:30 Australian Eastern Standard Time, Guam & PNG Time

16.30 Vanuatu Time

17.30 Fiji, Nauru, New Zealand & Wallis & Futuna Time

18:30 Samoa Time

19.30 Tahiti Time on Tuesday 13<sup>th</sup> of April 2021

### 1. Meeting Open & Welcome by Chairman

- Mr. Ho opened the meeting at 15:39 Australian Eastern Standard Time and welcomed everyone in attendance.

### 2. Roll Call

#### 2.1. In attendance

- Anthony Ho (President), Graeme Ireland (Deputy President & ITTF Board Member), James Ji Jr (ITTF Board Member), Xuan (Carolyn) Li (ITTF Board Member & Treasurer), Sarah Sandley (ITTF-Oceania Ordinary Member), Scott Houston (ITTF-Oceania Ordinary Member), George Shao (ITTF-Oceania Ordinary Member), Gerald Huioutu (ITTF-Oceania Ordinary Member), Frankie Cai (ITTF-Oceania Ordinary Member), Charles Gaveau (ITTF-Oceania Ordinary Member) & Trevor Hirth (Athletes Commission Representative).
- Therefore, a quorum was achieved with 11 out of 13 MC members in attendance.

#### 2.2. Also, in Attendance

- Ryan Wiegand (Secretary) & Barry Griffiths (Chief Executive Officer).

#### 2.3. Apologies

- Nil.

#### 2.4. Absent

- Anolyn Lulu (ITTF-Oceania Ordinary Member) & Reagan Moses (ITTF-Oceania Ordinary Member).

#### 2.5. Conflict of Interest Register

- No additions to the ITTF-Oceania Management Committee Conflict of Interest register.



## **2.8. MC only time – MC Members only**

- The meeting went “in committee” from 15:44 until 16:05 Australian Eastern Standard Time.
- Mr. Wiegand and Mr. Griffiths left the meeting during this part of the meeting and returned at 16:05 Australian Eastern Standard Time.
- Mr. Ho advised that the letter ITTF-Oceania has written supporting ITTF/WTT would be signed by all ITTF-Oceania Management Committee Members then sent to the ITTF Executive Committee.

## **3. Matters for Decision**

### **3.1. Approval of 10<sup>th</sup> February 2021 MC meeting Minutes**

- Minutes from 10/02/2021 were moved by Ms. Sandley and seconded by Mr. Shao.

*Resolution #1:*

10<sup>th</sup> February 2021 ITTF-Oceania MC Meeting:

The ITTF-Oceania MC Members approved the 10<sup>th</sup> of February 2021 ITTF-Oceania MC Meeting minutes.

### **3.2. Approval of February & March 2021 Management Reports**

- Mr. Griffiths gave an update on the ITTF-Oceania February March 2021 Management Reports.
- Management Reports up to 31<sup>st</sup> March 2021 were moved by Mr Ireland and seconded by Mr Cai.

*Resolution #2:*

February & March 2021 Management Reports:

The ITTF-Oceania Management Committee Members ratified the February & March 2021 Management Reports.

### **3.3. Approval of updated Procurement Policy**

- Mr. Griffiths gave an update to the ITTF-Oceania MC on the implementation of the draft ITTF-Oceania Procurement Policy.
- It was decided that expenditure figures were to be amended and sent back to the ITTF-Oceania MC Members for their copy.
- The ITTF-Oceania Procurement Policy was unanimously passed.



*Resolution #3:*

ITTF-Oceania Procurement Policy:

The ITTF-Oceania Management Committee Members unanimously approved the ITTF-Oceania Procurement Policy.

#### **4. Matters for Discussion**

##### **4.1. Revised budget for 2021**

- Mr. Griffiths gave an update to the ITTF-Oceania MC Members on the new 2021 ITTF-Oceania budget after the recent Master Continental Agreement (MCA) meeting with the ITTF.
- Mr. Ho advised that the amount of funding offered in the MCA by the ITTF to ITTF-Oceania is looking better than what was first presented.

##### **4.2. Meeting with ITTF re MCA on 8th April**

- Mr. Ho and Mr. Griffiths gave the ITTF-Oceania MC Members an update on the recent meeting that was held with the ITTF in regard to the MCA and went over the amounts of funding to be provided by the ITTF.
- It was mentioned that it would be more sustainable for the ITTF to employ the development manager directly and not be employed through ITTF-Oceania.
- It was mentioned that having two or three development staff members allocated to oversee a number of ITTF-Oceania Member Associations would work better than only having only one development staff member allocated for all 24 ITTF-Oceania Member Associations.

#### **5. Matters for Noting (discussed only if requested, otherwise taken as read)**

##### **5.1. Team Up has requested some updates to our overall Team Up plan prior to signing an MoU. This has now been completed and we await the Team Up response.**

- Taken as read.

##### **5.2. The auditor has been asked to finalise the audit for the 2020 year. This should be completed by 16 April.**

- Taken as read.

##### **5.3. Strategic Plan is on hold pending finalisation of the MCA.**

- Taken as read.



**5.4. A statement regarding Olympic Qualification has been sent to MAs confirming that the May 2021 ITTF Olympic Qualification rankings for Men's Singles, Women's Singles and Mixed Doubles will be used for selection.**

- Taken as read.

**5.5. The Oceania Cup in PNG is in doubt due to a significant increase in COVID-19 infections over the last month.**

- Mr. Shao advised that the COVID-19 outbreak in PNG is not looking good at the moment. Vaccines are starting to be administered to the PNG Population but will take some time. It was mentioned that we could postpone this event in PNG until 2022.
- Mr. Wiegand gave an update on the possibility of having the 2021 ITTF-Oceania Cup with the 2021 ITTF-Oceania Junior Championships in Traralgon, Victoria, Australia in August/September 2021.

**5.6. There is positive news with Solomon Islands, Vanuatu and Fiji planning AGMs and Elections in April/May.**

- Mr. Griffiths advised that Solomon Islands Table Tennis Federation were meant to hold their Annual General Meeting yesterday (13<sup>th</sup> April 2021) however due to an affiliation issue, it has been postponed.

**5.7. 10th February 2021 MC Meeting Schedule of actions follow up.**

- It was asked if the MC Meeting schedule of actions could be moved to the start of the meeting. This will be implemented moving forward.

**5.8. ITTF-Oceania Risk Register**

- Taken as read.

**6. Meeting Close**

**6.1. Any other business**

- Mr. Ho advised the ITTF-Oceania MC Members that he has withdrawn as the Oceania jury member representative for the Tokyo 2020 Olympic Games due to the risks of travelling from the COVID-19 pandemic.
- The ITTF-Oceania MC advised that they would like to nominate Mr. Griffiths for this role subject to his confirmation. Mr. Griffiths will discuss what the role entails with Mr. Ireland and then decide.
- Mr. Ho advised that moving forward, the approval of ITTF-Oceania MC Meeting Minutes will be done via email by the ITTF-Oceania MC Members. The ITTF-Oceania Secretary is to send the ITTF-Oceania MC Meeting Minutes to the ITTF-Oceania MC Members within two (2) weeks after the ITTF-Oceania MC Meeting. Once approved, a summary of the minutes will then be provided to the ITTF-Oceania Member Associations/Stakeholders via email/website and the full



minutes will continue to be uploaded in the minutes section on the ITTF-Oceania website.

**6.2 Next MC Meeting**

- 9<sup>th</sup> June 2021.

**6.3. Meeting Close**

- 17:12 Australian Eastern Standard Time.

Approved  
Judy Ho  
30/04/2021