



ITTF-Oceania Management Committee Meeting Minutes

Date: Wednesday 9th of June 2021

Location: Microsoft Teams ITTF-Oceania MC Group Chat

Time: 15:00 Australian Central Daylight Time

15:30 Australian Eastern Standard Time, Guam & PNG Time

16.30 Vanuatu Time

17.30 Fiji, Nauru, New Zealand & Wallis & Futuna Time

18:30 Samoa Time

19.30 Tahiti Time on Tuesday 8th of June 2021

1. Meeting Open & Welcome by Chairman

- Mr. Ho opened the meeting at 15:38 Australian Eastern Standard Time and welcomed everyone in attendance.

2. Roll Call

2.1. In attendance

- Anthony Ho (President), Graeme Ireland (Deputy President & ITTF Board Member), James Ji Jr (ITTF Board Member), Xuan (Carolyn) Li (ITTF Board Member & Treasurer), Sarah Sandley (ITTF-Oceania Ordinary Member), Scott Houston (ITTF-Oceania Ordinary Member), George Shao (ITTF-Oceania Ordinary Member), Frankie Cai (ITTF-Oceania Ordinary Member), Charles Gaveau (ITTF-Oceania Ordinary Member) & Trevor Hirth (Athletes Commission Representative).
- Therefore, a quorum was achieved with 10 out of 13 MC members in attendance.

2.2. Also, in Attendance

- Ryan Wiegand (Secretary) & Barry Griffiths (Chief Executive Officer).

2.3. Apologies

- Anolyn Lulu (ITTF-Oceania Ordinary Member) & Gerald Huioutu (ITTF-Oceania Ordinary Member). Mr. Huioutu advised Mr. Wiegand on the 9th of June 2021 that due to personal reasons he has stood down as President of the Tahiti Table Tennis Federation and as ITTF-Oceania Management Committee Ordinary Member immediately. A call for nominations to replace Mr. Huioutu will be sent out shortly.

2.4. Absent

- Reagan Moses (ITTF-Oceania Ordinary Member).



2.5. Conflict of Interest Register

- No additions to the ITTF-Oceania Management Committee conflict of interest register.
- Ms. Sandley has removed her previous conflicts of interests.
- Mr. Ho has removed his previous conflict of interest.

2.6. 14th April 2021 MC Meeting Schedule of actions follow up

- Mr Ho advised that all items on the schedule of actions are on-going.
- It was discussed that once an item on the schedule of actions is completed, that it must stay in the document until the next MC meeting has been held to verify this item.

2.7. MC only time – MC Members only

- The meeting went “in committee” from 15:48 until 16:05 Australian Eastern Standard Time.
- Mr. Wiegand and Mr. Griffiths left the meeting during this part of the meeting and returned at 16:05 Australian Eastern Standard Time.

3. Matters for Decision

3.1. Approval of April & May 2021 Management Reports

- Mr. Griffiths gave an update on the ITTF-Oceania April and May 2021 Management Reports.
- Management Reports up to 31st May 2021 were moved by Ms Sandley and seconded by Mr Ireland.

Resolution #1:

April & May 2021 Management Reports:

The ITTF-Oceania Management Committee Members ratified the April & May 2021 Management Reports.

3.2. Approval of event regulations for planned Oceania Events in Waikato, New Zealand

- Mr. Wiegand gave an update to the ITTF-Oceania MC on the changes made to the ITTF-Oceania Youth Championships and ITTF-Oceania Cup regulations due to COVID-19.
- ITTF-Oceania Youth Championships and ITTF-Oceania Cup regulations were moved by Mr. Ireland and seconded by Mr. Shao.



Resolution #2:

ITTF-Oceania Youth Championships & ITTF-Oceania Cup Regulations:

The adoption of the updated ITTF-Oceania Youth Championships and ITTF-Oceania Cup Regulations was unanimously passed by the ITTF-Oceania MC.

4. Matters for Discussion

4.1. Revised budget for 2021

- Mr. Griffiths gave an update to the ITTF-Oceania MC Members on the updated 2021 ITTF-Oceania budget after the recent Master Continental Agreement (MCA) document was sent from the ITTF.

4.2. Update on MCA

- Mr. Griffiths and Mr. Ho gave the ITTF-Oceania MC Members an update on where the Master Continental Agreement (MCA) is currently at with the ITTF.
- After a detailed discussion, the direction that the ITTF-Oceania MC would like to follow for the MCA to be finalised, is:
 - Mr. Griffiths and Mr. Ho mark up the MCA and the guarantee agreement for the key areas of concern.
 - Mr. Griffiths and Mr. Ho organise a Microsoft Teams meeting with the ITTF-Oceania lawyer for her perspective and ask for her advice on the markup of the key areas in the MCA and guarantee agreement.
 - Mr. Griffiths and Mr. Ho then shares the lawyer's advice with Mr. Steve Dainton (ITTF CEO).
 - Mr. Ho to confirm with Mr. Dainton that Mr. Griffiths will be part of the discussion.

4.3. Costs related to CEO travel to Olympics as ITTF-Oceania's representative on the jury

- Mr. Griffiths advised that his flights from Auckland, New Zealand to Tokyo, Japan and return back to New Zealand will be covered by the ITTF. Mr. Griffiths could be required to pay for 14 days quarantine of \$3,100 NZD plus another flight from Christchurch to Auckland after returning back to New Zealand.
- It was advised that if ITTF-Oceania has to pay this expense then it will come from the CEO's travel budget.
- Moved by Mr. Shao and seconded by Mr. Cai.



Resolution #3:

Costs related to CEO travel to Olympics as ITTF-Oceania's representative on the jury:

Costs related to CEO travel to Olympics as ITTF-Oceania's representative on the jury was unanimously passed by the ITTF-Oceania MC.

5. Matters for Noting (discussed only if requested, otherwise taken as read)

5.1. 14th April 2021 MC meeting Minutes were approved by email

- Taken as read.

5.2. The Team Up agreement has been signed and we have sent the invoice for tranche 1, which should be paid before the end of June

- Taken as read.

5.3. CEO has agreed to attend the Tokyo Olympics representing ITTF-Oceania as a jury member

- Taken as read.

5.4. Strategic Plan remains on hold pending finalisation of the MCA

- Still on hold pending the MCA being signed.

5.5. Due to the ongoing levels of COVID-19 infections in PNG the Oceania Cup will be held in Waikato, New Zealand, depending on ITTF funding

- Mr. Griffiths is currently trying to get buy in from Table Tennis New Zealand for the Waikato, New Zealand events with either financial or value in kind support.

5.6. ITTF-Oceania conducted a successful AGM on 22 May. A summary can be read in the most recent CEO report

- Taken as read.

5.7. Solomon Islands is attempting to organise a new AGM, while Fiji has been forced to delay their AGM due to the current COVID-19 outbreak

- Mr. Griffiths advised that the Solomon Islands Table Tennis Federation AGM will be held on the 20th of June 2021. Mr. Griffiths and Miss Jessica MacAskill (High Performance & Development Manager) will attend this AGM on behalf of ITTF-Oceania.

5.8. ITTF-Oceania Risk Register

- Taken as read.



6. Meeting Close

6.1. Any other business

- Mr. Hirth advised that he is going to schedule an ITTF-Oceania Athletes Commission meeting before the next ITTF-Oceania MC Meeting.

6.2 Next MC Meeting

- 11th August 2021.

6.3. Meeting Close

- 17:24 Australian Eastern Standard Time.

Appraised
A. Hirth
10/06/2021