



ITTF-Oceania Management Committee Meeting Minutes

Date: Wednesday 20th of October 2021

Location: Microsoft Teams ITTF-Oceania MC Group Chat

Time: 15:30 Australian Eastern Standard Time, Guam & PNG Time
16:00 Australian Central Daylight Time
16.30 Australian Eastern Daylight Time & Vanuatu Time
17.30 Fiji, Nauru & Wallis & Futuna Time
18:30 New Zealand Daylight Saving Time, Samoa & Tonga Time

1. Meeting Open & Welcome by Chairman

- Mr. Ireland opened the meeting at 15:33 Australian Eastern Standard Time and welcomed everyone in attendance.

2. Roll Call

2.1. In attendance

- Graeme Ireland (Interim President & ITTF Board Member), Xuan (Carolyn) Li (ITTF Board Member & Treasurer), James Ji Jr (ITTF Board Member), Scott Houston (ITTF Board Member), Sarah Sandley (ITTF-Oceania Ordinary Member), Anolyn Lulu (ITTF-Oceania Ordinary Member), George Shao (ITTF-Oceania Ordinary Member), Reagan Moses (ITTF-Oceania Ordinary Member), Joh Fifita (ITTF-Oceania Ordinary Member) & Trevor Hirth (Athletes Commission Representative).
- Therefore, a quorum was achieved with 10 out of 12 MC members in attendance.

2.2. Also, in Attendance

- Ryan Wiegand (Secretary), Barry Griffiths (Chief Executive Officer) & Alan Hopkins (ITTF-Oceania Umpires & Referees Committee Chairperson).

2.3. Apologies

- Charles Gaveau (ITTF-Oceania Ordinary Member) & Frankie Cai (ITTF-Oceania Ordinary Member).

2.4. Absent

- Nil.

2.5. Conflict of Interest Register

- Nil.

2.6. 11th August 2021 MC Meeting Schedule of actions follow up

- On-going.



2.7. MC only time – MC Members only

- The meeting went “in committee” from 15:39 until 15:50 Australian Eastern Standard Time.
- Mr. Wiegand and Mr. Griffiths left the meeting during this part of the meeting and returned at 15:50 Australian Eastern Standard Time.

3. Matters for Decision

3.1. Approval of August & September 2021 Management Reports

- Mr. Griffiths gave an update on the ITTF-Oceania August and September 2021 Management Reports.
- Management Reports up to 30th September 2021 were moved by Ms Sandley and seconded by Mr Ji.

Resolution #1:

August & September 2021 Management Reports:

The ITTF-Oceania Management Committee Members ratified the August & September 2021 Management Reports.

3.2. Approval of the new ITTF-Oceania Ranking Policy

- Mr. Wiegand gave an update to the ITTF-Oceania MC on the newly circulated ITTF-Oceania Ranking Policy.
- It was agreed that this policy will be looked at further between now and the next MC Meeting to see if it can be improved upon.

4. Matters for Discussion

4.1. Revised budget for 2021

- Mr. Griffiths gave an update to the ITTF-Oceania MC Members on the updated 2021 ITTF-Oceania budget.

4.2. The Governance Committee reviewed our existing committees and has made recommendations on the structure of Committees

- The Governance Committee determined that ITTF-Oceania has a number of committees and working groups that do not accurately represent the ITTF-Oceania strategic plan and also require the terms of reference to be updated.
- The updated Committee’s and Working Groups that were recommended by the Governance Committee were:
 - Create an Audit and Risk Committee that replaces the ITTF-Oceania Finance Committee and oversees all aspects of financial and non-financial reporting, control and audit functions, and organisational risk, with special attention paid to health and safety risks.



- The Governance Committee should encompass the HR Committee.
- Retain the Umpires and Referees Committee (URC) and Athletes Commission.
- Once the new ITTF-Oceania strategic plan is approved, the ITTF-Oceania MC can review any additional working groups that will help accelerate the strategic plan.
- It was suggested that it is desirable for every MC Member to become a member of a committee or a working group.
- Moved by Mr. Ji and seconded by Mr. Shao.

Resolution #2:

Recommendations on the structure of ITTF-Oceania Committees & Working Groups:

The ITTF-Oceania Management Committee Members unanimously approved the Governance Committee's above recommendations.

4.3. Nominations for Audit and Risk and Governance committees

- Mr. Ireland suggested that a draft terms of reference for the Audit and Risk Committee and Governance Committee be created and presented to the next ITTF-Oceania MC Meeting before nominations for these committees are appointed.

4.4. Guam to present topics of interest in their region and an update of the table tennis situation

- Mr. Ji gave an update on Guam Table Tennis Federation (GTTF).
- GTTF activities are in a holding pattern currently due to COVID-19.
- GTTF are looking to work with the Guam Education department to trial a school's program and to run a coaching course at a Guam University.
- GTTF are looking at how to engage new players and being more organised however, similar to the way most other ITTF-Oceania Member Associations are structured, rely on volunteers.
- GTTF is currently working with George Logothetis on an ITTF coaching and mentoring program to improve community outreach and engagement centred around children aged between 11 – 15 years of age.
- Mr. Ji is also interested in working to establish the Micronesia region and then help to setup the Melanesia and Polynesia regions within Oceania moving forward.
- Mr. Griffiths asked Mr. Shao if he could present topics of interest in Papua New Guinea at the next MC Meeting. Mr. Shao accepted.



4.5. URC Chairman Alan Hopkins to provide an update on the current situation of umpires and referees in Oceania and suggest ideas for improvement

- Mr. Alan Hopkins was welcomed to the meeting at 16:31.
- Mr. Hopkins presented an overview of Officiating to the ITTF-Oceania MC. Some issues Mr. Hopkins addressed were:
 - Recruiting new officials
 - Keeping officials active within Oceania.
 - Creating a database with active and non-active officials so that any official can be contacted. A questionnaire is being developed to be sent out to ITTF-Oceania Member Associations.

5. Matters for Noting (discussed only if requested, otherwise taken as read)

5.1. CEO Report

- Taken as read.

5.2. 11th August 2021 MC meeting Minutes were approved by email

- Taken as read.

5.3. The Strategic Plan final draft has been prepared and is with a designer to prepare the first proof

- Taken as read.

5.4 Events Manager is currently working on:

- **2021 ITTF-Oceania Championships (23-27 February 2022) in Victoria, Australia.**
- **2021 ITTF-Oceania Cup (26-27 March 2022) in Hamilton, New Zealand.**
- **2022 ITTF-Oceania Youth Championships (8-11 June 2022) which will also continue into a WTT Youth Contender (13-19 June 2022) and WTT Feeder Series event (20-26 June 2022) in Wagga Wagga, Australia.**

These three events will be called the Wagga Wagga Festival of Table Tennis

- Taken as read.

5.5. ITTF-Oceania Risk Register

- Taken as read.

6. Meeting Close

6.1. Any other business

- Mr Wiegand advised that Mr Gaveau submitted an apology due to being unwell in hospital. The ITTF-Oceania MC wishes him a quick recovery.



6.2 Next MC Meeting

- 8th December 2021.

6.3. Meeting Close

- 16:56 Australian Eastern Standard Time.

A handwritten signature in blue ink, appearing to read 'J. Lambert'.

19/11/2021